



Government of Nepal/Ministry of Education
United Nations Development Programme

Support to Knowledge and Lifelong Learning Skills (SKILLS) Programme

(Atlas Award ID:00085885)



Empowered lives.
Resilient nations.

Request for Expression of Interest for a Roster of Experts

Support to Knowledge and Lifelong Learning Skills (SKILLS) is a joint programme of the Government of Nepal (GoN) and the United Nations Development Programme (UNDP), implemented by Ministry of Education (MoE) and Council for Technical Education and Vocational Training (CTEVT). Main objectives of the Programme are to support; i) Technical Vocational Education and Training (TVET) policy coherence involving public-private sector stakeholders and development partners for TVET Policy reform, and ii) design monitoring and evaluation system for quality improvement of TVET programmes and services by supporting knowledge management, database system, labour market signaling and impact evaluation of TVET programmes and projects.

SKILLS is establishing and updating a roster of TVET Experts/Specialists for various consulting assignments. Interested parties (**firms or individuals with VAT registration**) are hereby invited to submit their Expression of Interest (EOI) with updated profile and CVs of experts to be involved. EOI applications can be submitted for one or more of the following areas of solicited consultancy services:

S.N.	Solicited Consultancy Services
1	Facilitate and report policy dialogue events with multiple stakeholders at different levels and locations
2	Develop a consolidated report for TVET policy reform, utilizing outputs of series of policy dialogue events among other resources
3	Facilitate actions to promote meaningful and productive engagement of the private sector (employers, associations, businesses, industries, training providers) in TVET provisions
4	Support establishment and institutionalization of national TVET MIS system for effective M & E of TVET projects, programmes and services; including IT services- web designs, hyperlinks and electronic knowledge base (software and hardware)
5	Carry out empirical research on issues of public interest in TVET, and publications of national and international significance (e.g. white papers, position papers, journals, reports, flash reports etc.)
6	Promote entrepreneurship in TVET provisions by means of developing curricula, modules, manuals and models
7	Develop and pilot test methodologies for labour market signaling, assessment and forecasting (domestic and migrant)
8	Evaluation of TVET actions and interventions at outcome and impact levels
9	Support facilitation and institutionalization of 'Knowledge Management and Knowledge Networking' initiatives involving multiple stakeholders of TVET system
10	Facilitate capacity development of TVET actors/stakeholders (governing bodies, implementing partners, providers, beneficiaries)
11	Design, development and printing of promotional materials (brochures, flyers, flex, banners, pamphlets, leaflets, synopses etc)
12	Provide media relations, photography and videography services for covering TVET related programmes, services and success stories
13	Promote Gender Equality and Social Inclusion (GESI) in TVET sector programmes and services

Submitted EOIs will be shortlisted based on compliance of requirements, demonstrated performance in the past and competencies relevant to the scope and nature of the solicited service/s. Leading expert/s to be included in the roster must have at least master's degree in a relevant area (except for 11 and 12) and 5 years professional experience. Application for EOI should be accompanied with firm/company registration, profile, CVs of experts to be involved, tax clearance, VAT registration and any other supporting or legal documents for eligibility to be shortlisted.

Application for EOI should be submitted (hard copies) in a sealed envelope with solicited consulting service name to the address below by 17:00 hours local time **within 07 August 2016**. Shortlisted applicants will be notified within 3 weeks. Shortlisted firms/individuals will be invited to submit proposal/s for emerging services.

Address for the Submission of EOI:

Support to Knowledge and Lifelong Learning Skills (SKILLS) Programme

Karmachari Sanchaya Kosh Building (3rd floor)

Lagankhel, Lalitpur, Nepal

Phone No: 01 5004176 / 5004178

SKILLS programme management reserves the right to accept or reject part or all of any application without assigning any reason whatsoever and is not obliged to accept further queries.

Size: 3 col. x 22 cm